



## **RECORD OF DELEGATED DECISION (OFFICER)**

<b>1. Decision Reference No.</b>	<b>CEX415</b>
<b>2. Name/Title of Officer</b>	<b>Michelle Howard Director for Housing and Communities (Deputy Chief Executive)</b>
<b>3. Email address of Officer</b>	<a href="mailto:mhoward@melton.gov.uk"><b>mhoward@melton.gov.uk</b></a>
<b>4. Title / Subject Matter:</b>	<b>Virement of HRA Capital Budget</b>
<b>5. Type of Decision:</b> (The decision will be published in its entirety unless it contains exempt information as described in Section 1.4 of the <a href="#">Council's Access to Information Rules</a> )	<b>Public</b>
<b>6. Key Decision?</b>	<b>Yes</b>
<b>7. Decision Taken:</b>  1. To reallocate funds within the HRA capital programme to manage budget variations.	
<b>8. Reasons for Decision:</b>  The majority of the work that is included in HRA capital programme for 2023/24 will be complete by the end of March 2024. The work identified on certain projects will be complete, but in some cases there will be an underspend.  <b>Gretton Court</b>  The Gretton Court project has been successful and achieved the aim of completing work in all properties where tenants wanted the upgrade. This will mean that there will be a number of properties that will need to be completed when the tenant moves out. The budget has been split across a budget for the bathroom upgrades and the capital kitchen budget. The combined budget is insufficient to complete the remaining upgrades.  It is proposed to use the underspends from the completed capital projects to increase the Gretton Court budget. This budget will then be carried forward until all of the properties are complete.	

Proposed changes:

Rewire council properties – Predicted saving of £20,000

Fire alarm system upgrades – Predicted saving of £25,000

Replacement exterior windows and doors – Predicted saving of £25,000

Total savings - £70,000

Affordable Housing Gretton Court – Increase budget by £70,000 to account for budget shortfall.

### **Kitchens and bathrooms**

The kitchen and bathroom budget is split into a budget for kitchens and a budget for bathrooms. The kitchen budget will be overspent at year end and the bathroom budget underspent. It is proposed to use the bathroom underspend to increase the kitchen budget. This will result in both budgets being fully spent with no overspend.

Proposed changes:

Replacement bathrooms – Predicted saving of £30,000

Replacement kitchens – Increase budget by £30,000 to account for budget shortfall

## **9. Authority / Legal Power:**

(Council on 23<sup>rd</sup> February 2023, item C061 recommendation (5):

Delegated authority be given to the Director for Housing and Communities in consultation with the Director Corporate Services and Portfolio for Housing and Landlord Services to approve virements within the HRA capital programme during the year to provide flexibility to meet emerging needs and maintain decent homes.

## **10. Background Papers attached?**

(Background papers are to be attached (unless exempt)

**No**

## **11. Alternative options available / rejected:**

(Briefly summarise what other options, if any, are available or considered and why they were rejected.)

1. Not reallocate funds – rejected as this will not make best use of the capital funds available and will not future proof programmes of work.

## 12. Implications:

<b>Legal</b>	Delegated authority was provided to the Director for Housing and Communities at Full Council on 23 February 2023 (CO61) in consultation with the Director Corporate Services and Portfolio Holder for Housing and Landlord Services for HRA virements as detailed above.  [Legal Approval – 6 March 2024]
<b>Finance</b>	Within the capital programme there is combined savings of £100K. This will fund the virement of £30K to the kitchen budget and £70K to the Gretton Court budget.  [Finance Approval – 29 <sup>th</sup> February 2024]
<b>HR</b>	N/a

## 13. APPROVAL/SIGN OFF (Do not complete until all implications signed off at Section 12)

<b>Signature of Decision Maker with authority to sign (See Section 9):</b>	Email approval received: <b>Michelle Howard</b> <b>Director for Housing and Communities (Deputy Chief Executive)</b>
<b>Consultation with:</b>	<b>Dawn Garton</b> <b>Director for Corporate Services</b>  <b>Councillor Pip Allnatt</b> <b>Leader of the Council and Portfolio Holder for Housing and Landlord Services</b>
<b>Date:</b>	<b>8 March 2024</b>